## Circulation – Voyager Training Checklist

<table>
<thead>
<tr>
<th>√</th>
<th>Patron Identification Requirements</th>
<th>Initials</th>
</tr>
</thead>
</table>

### Skills & Knowledge
- [ ] KU Card
- [ ] Proxy Borrower Cards
- [ ] KU Library Borrower Card
- [ ] Privileges for each type of card
- [ ] When to refer to Circ Supervisor
- [ ] Workaround for those without KU Card (supervisors only)
- [ ] ________________________________

### Training Resources
- [ ] Long-term Loan Privileges by Voyager Patron Type
  (G:\Circ Forum\Student Training\004 – Loans by Patron Type)
- [ ] KU Card
  ([http://www.lib.ku.edu/accservices/circulation/kucard/kucard.shtml](http://www.lib.ku.edu/accservices/circulation/kucard/kucard.shtml))
- [ ] Proxy Cards
- [ ] KU Library Borrower Card
  ([http://www.lib.ku.edu/AccServices/Circulation/LibBorCard/index.shtml](http://www.lib.ku.edu/AccServices/Circulation/LibBorCard/index.shtml))
- [ ] KU Card Workaround
  (G:\Circ Forum\Student Training\008 – KU Card Workaround REV)
- [ ] ________________________________